

Agenda – June 25, 2018
Group 9 (College of Engineering) Health and Safety Committee

1. Attending

Fiona Spencer or Eliot George, AA
Colleen Irvin, BioE
Sean Yeung, CEE
Michael Pomfret, CEI
Kameron Harmon, ChemE
S. Honeydew or M. Glidden, CoE DO
Tracy Erbeck or Sophie Ostlund, CSE
John Young, EE

Angie Haggard, EH&S
Stacia Green, HCDE
Sheila Prusa, ISE
Bill Kuykendall, ME
Chris Adams, MoIES/NanoES
Tatyana Galenko, MSE
Michael Khbeis, WNF

2. Guest Speaker: Megan Levy – Business, Academic and Research Continuity (BARC) Manager, UWEM

3. Previous Meeting Minutes

- May 2018 – approve? Corrections?
- Previous meeting minutes are posted at <https://www.engr.washington.edu/mycoe/safety#>

4. Department Incident Reports (with opportunity to discuss incident review responsibility by dept)

- CSE – Cut thumb cleaning bio isolation booth, at Health Sciences Building (May)
- ChemE – Fire in printer oven where wires touched bulbs, at Bowman (May)
- ChemE – Phenol solution penetrated gloves, at Benson (May)
- ChemE – Burned fingers on hot glass pipe, at MoIES (May)

5. Group Business

- For Emma by July 10th: review the core APP to suggest improvements, and note time/difficulty of review process -- All
- UWPD's building safety task force update – Chris
- FS BC Guiding Coalition update – Colleen

6. UW-Wide Meeting

- May minutes attached
- June agenda attached. Highlights: H&S Committee responsibilities for APP; UW Building Security Task Force update; impromptu discussion of training tracking systems; Special Olympics 6/28-7/8

7. Department Updates

Next Meeting

July 30th at 3pm, in Loew 355

DRAFT Meeting Minutes
Health and Safety Committee for Group 9 (College of Engineering)

Meeting Date: June 4, 2018
(belated May meeting)

Attended (100%)

Fiona Spencer, AA

Colleen Irvin, BioE

J. Sean Yeung, CEE

Michael Pomfret, CEI

Kameron Harmon, ChemE

Sophie Ostlund for Tracy Erbeck, CSE

Sonia Honeydew, DO

John Young, EE

Angie Haggard, EH&S

Stacia Green, HCDE

Sheila Prusa, ISE

Bill Kuykendall, ME

Chris Adams, MoIES/NanoES

Tatyana Galenko, MSE

Michael Khbeis, WNF

Guest Speaker: Officer Dahmar Smiles, UWPD

- Officer Smiles is a Community Engagement Officer with UWPD, here to discuss de-escalation training. Contact is engagePD@uw.edu, 5-1916.
- Typically de-escalation training is not standalone training anymore but part of a 30-45 minute general safety training for the UW campus. The UWPD Community Engagement team addresses crime prevention, de-escalation techniques, and other topics.
- De-escalation consists of words and actions to reduce heightened emotional and physical state to facilitate a calm, rational interaction. Remember “safety starts with me” – don’t endanger yourself or bystanders. If you feel unsafe, call UWPD, even if the person is not doing anything illegal.
- Personal Space – best practice is to leave 3’ between you (out of reach of kicking or hitting, so you have time to react), and stand offset (not facing directly, so less confrontational). Don’t touch the person. Keep your hands visible (show unarmed). Know your exits (not blocked in).
- To alert your co-worker to assist or get help – If there are two people, one stays as a witness and the other goes for help. Use code words to alert coworkers, or secret non-verbal indicators. There is also a Little Green Button desktop app that can be programmed to alert coworkers.

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Health and Safety Committee for Group 9 (College of Engineering)

- To use your voice to de-escalate – Use a quiet voice, even a whisper, and speak slowly. Use a controlled voice, calm and firm, as that promotes confidence. Use humor sparingly, and always directed at yourself. Always be respectful (please, thank you, Mr., Ms.). Saying you will call the police should ramp them down. When someone is in a delusional state, acknowledge their experience but admit you can't see/hear it yourself... but it is OK to use the titles from their invented state.
- Active Listening – MOREPIES!
 - Minimal encouragers
 - Open-ended questions
 - Reflecting/mirroring
 - Emotional labeling
 - Paraphrasing
 - "I statements"
 - Effective pauses
 - Summarize
- Road Map to De-escalation
 - Safety
 - Presence (calm, poised, assertive)
 - Engage (communicate)
 - Context (establish goal and ground rules)
 - Reflect (active listening)
 - Guide them to problem-solving
- People who need help are often attracted to the UW campus because it feels safe. They may want attention/help. Don't think you're getting the person in trouble; mostly UWPD helps with services, not arrest people or force them into a hospital. If it's not an emergency, call the UWPD non-emergency number, 5-UWPD (5-8973).
- Stacia also recommends the [Green Dot \(Bystander Intervention\) training](#).

Previous Meeting Minutes

- April 2018 – draft approved
- Previous meeting minutes are at: <https://www.engr.washington.edu/mycoe/safety#>

Incident Reports

- CEE – cut finger while scraping metal plate (Jan). "Insufficient care." Closed.
- MSE – hydrogen peroxide burn (Apr). Has the lab made sure all other chemicals are stored properly? It looks like the fridge needs defrosting. Is it appropriate for hydrogen peroxide to be refrigerated?

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Health and Safety Committee for Group 9 (College of Engineering)

Group Business

- Group review of department-specific Accident Prevention Plans – HCDE will only need to post core APP for now. They are only at the negotiating stage to get assigned space in maker lab. It is currently just shared space. Emma has verified that adding the makerspace lab safety manual to the core APP is sufficient. This group should recommend any additions/edits to the core APP.
- UWPD's building safety task force – Chris will join and provide updates.
- FS BC Guiding Coalition – Colleen and Sonia had first meeting with group. Goal is to clarify role and responsibilities of BCs, and recommend a program of resources and training to assist BCs. Will start with survey of current BC responsibilities.
- Note the "report a concern" link at top of EH&S home page. Please spread the word about this opportunity for anonymous reports/tips.
- We emailed about procedures for long shutdowns of elevators. Any other thoughts? Kameron reports he's not getting compressed gas cylinders delivered to upper floors of Benson with the elevator in week 4 of a 2-week FS repair project. He has warned labs what happens when cylinders fall, so don't try transporting them up the stairs. So far, the labs have had enough in stock, and the 3rd floor PI is sharing. No cylinder movement, so they've been safe. No timeline on elevator repair. Tomorrow Kameron will cc EH&S Scott Nelson and Mark Murray on reminder not to move cylinders. Sonia inquire with central FS about elevator status at Benson.

UW-Wide Meeting

- April minutes in packet.
- May agenda attached. Highlights:
 - Worker Memorial Day event at HUB was poorly attended. This year there were 65 worker deaths in WA, 11 of which were in King Co. Goal is zero deaths. #1 cause was motor vehicle accidents; #2 falls, #3 violence/homicide. WA is 4th safest state. Note that it violates university policy to sign petitions inside.
 - UW Building Security Task Force subcommittees will be meeting, and welcome input.
 - Rocks on 15th from Guthrie construction site. Notified construction mgr.
 - FS initiative on root cause improvement... will have more regular field inspections by supervisors, increasing engagement and ensuring safe practices.

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- HUB had an opportunity to evacuate with full staff, after Refr Shop decapitated a detector. HUB also had a raccoon in the building last night. Just outside the HUB recently an objector painted a Young Republicans tent and one of the tablers; they used water-based paint so it was easily cleaned; they were arrested. We should expect an increase in political activity this Fall.
- Change "area of refuge" to "area of rescue" in FSEP unless it qualifies per fire code -- few places on campus do. Ask Diana Zumba of EH&S.
- Group 10 had an outdoor safety discussion after indecent exposure incident at the Japanese Garden. Also must be safe around abandoned camps in Union Bay Natural Area.
- UWPD getting ready for commencement 6/9, then Special Olympics Opening Ceremony 7/1 (lots of people). Can't discuss 2/10 Patriot Prayer rally, as lawsuit against UWPD ongoing.
- UWEM has list of vendors that offer discounts on emergency preparedness materials, especially in bulk – email Stacey for list.
- EH&S notes UW hosting CSHEMA (Campus Safety Health & Environmental Management Association) regional conference in the HUB June 13-15, \$199pp.
- June is National Safety Month. Freshen safety board. Even though we're not a member of National Safety Council, you can still register and get free materials.
- Facilities Services and CPD now have joint Unit Response Center (URC), like a miniature Emergency Operations Center (EOC). Can be operated on its own; reports up to EOC.

Department Updates

- CEE – updated instructors about responsibilities for building evacuations. Previously said needed a roster. Pointed to [Classrooms and Lecture Halls Emergency Procedures](#).
- BioE – regarding instructor training for evacuations, outside of the department it is difficult to identify who is teaching where (in CTE space). Are TA's trained? Could we just post the above instructions? Kameron reports CTE may need to grant permission for posts in their spaces.
- HCDE – regarding instructor training for evacuations, we train our own departmental part time instructors.
- ME – The south entrance of MEB will be closed a month, starting next week. There will be jackhammering. The stairs will be closed for two months.

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- DO – pulled up campus map to look at Snohomish (pedestrian) Lane planned closures.
- EH&S – Group 9 not required to review anonymous reports.
- HCDE – Sieg's only elevator will be shut down for two weeks for motor replacement, starting 6/16. Warned occupants. Have two students who use wheelchairs.

Next Meeting

- June 25th 2018 at 3pm, in Loew 355
- Guest speaker: Megan Levy, Business, Academic and Research Continuity (BARC) Manager for UW Emergency Management
- Kameron leads (Sonia out of office)



University of Washington Accident / Incident Report

Report Number: 2018-05-021

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: Young	First Name: Melinda
Phone: +1 206 543-8686	Email: biosafe@uw.edu
Occupation/Position: OCCUPATIONAL HEALTH AND BIOSAFETY SPECIALIST	Department: HSA: National Primate Center: CPRO
Date Reported (yyyy/mm/dd): 2018/05/07	Time of Reporting: 11:03 AM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone:	Email: injury@u.washington.edu
Occupation/Position: RESEARCH ASSISTANT (E S UAW ASE)	Department: ENG: Computer Science & Eng-CSNE Administration
Person was in Paid Position: Yes	

Incident Details

Date of Incident (yyyy/mm/dd): 2018/03/06	Time of Incident: 2:00 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: MAG H.S.C./I	
Room: I- wing 4/5	Other:	

Incident Details:

This report is delayed as the IP and supervisor did not submit it.

The IP cut himself while cleaning an isolation booth. The cut was approximately 1cm long on his right thumb. He has scrubbed appropriately for 15 minutes and proceeded to Emergency Room for follow-up. There was no animal involved and there was no risk of lentivirus exposure.

Attachment: **No**

Supervisor

Last Name: Rembado	First Name: Irene
Phone:	Email: injury@u.washington.edu
Occupation/Position: SENIOR FELLOW	Department: SOM: Physiology and Biophysics: Dr. Fetz Lab JM Resident/Fellow

Classification

Level 1:
Injury requiring first aid,

Type of Incident

Injury Description: **Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound),**

Body Parts Affected: **Fingers,**

Cause of Injury or Damage: **Biohazardous Material, Infectious Agents, Contact with Object: Bumped into Something, Non-human Primates,**

Possible Causes

Equipment: **Other,**

Environment: **Other,**

Policies / Procedures: Other,			
Human Factors: Other,			
Suggested corrective action by the affected party			
Supervisor's Comments			
<p>Root Causes: (Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)</p> <p>I reviewed the incident and procedures with the injured party and could not determine that there was anything that needed to be corrected on the booth or with our lab practices</p>			
<p>Recommendations/Preventive Measures: He will be more careful next time and he will wear multiple layers of gloves</p>			
Corrective Actions Target Date (yyyy/mm/dd): 2018/05/07		Corrective Actions Complete Date (yyyy/mm/dd): 2018/05/07	
Other Comments:			
EHS Review			
Last Name: Haggard	First Name: Angelina M	Phone Number: +1 206 616-3442	Email: ahaggard@uw.edu
Occupation/Position:		Department:	
Comments: 5/7/18 forwarded to OHN, Zara Lwellyn, Katia Harb			



University of Washington Accident / Incident Report

Report Number: 2018-05-063

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: ACTING INSTRUCTOR	Department: ENG: Chemical Engineering-Moles/CEI Staff JM Academic
Date Reported (yyyy/mm/dd): 2018/05/17	Time of Reporting: 06:55 PM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: +1 [REDACTED]	Email: [REDACTED]
Occupation/Position: ACTING INSTRUCTOR	Department: ENG: Chemical Engineering-Moles/CEI Staff JM Academic

Incident Details

Date of Incident (yyyy/mm/dd): 2018/05/17	Time of Incident: 12:00 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: BOWMAN BUILDING	
Room: 112	Other:	

Incident Details:

Infrared lamp bulbs installed inside one of the ovens of our roll-to-roll printer were being used for the first time, and wiring improperly installed by the manufacturer caught on fire inside the oven. Such wiring was in contact with the back of the bulbs, hidden from operators. Approximately 1 minute after turning the lamps on, they heated up and ignited plastic insulation around the metal wires. This insulation burnt for ~3 min and fire extinguished spontaneously. Lab staff had a fire extinguisher on hands, but didn't have to use it during the incident. This small proportion fire remained contained the whole time inside the oven.

Attachment: No

Supervisor

Last Name: Pomfret	First Name: Michael
Phone: +1 206 685-6833	Email: mpomfret@uw.edu
Occupation/Position: ASSISTANT DIRECTOR OF OPERATIONS	Department: ENG: Collaboration Core - WCET Managers

Classification

Level 1:
Near miss (No incident occurred but it could have),

Type of Incident

Injury Description: None,
Body Parts Affected: None,
Cause of Injury or Damage: Fire, Explosion,

Possible Causes

Equipment: Defective Tools, Equipment,
Environment:
Policies / Procedures:

Human Factors:

Suggested corrective action by the affected party

Remove affected portion of wire. Ensure all wiring is located a safe distance from the IR lamps and other heat sources.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

The root cause was determined to be an installation error. Wires were strung incorrectly, resulting in excessive slack that fell into the lamp housing and made contact with the lamp itself. High lamp temperatures ignited the wire insulation after a few minutes of operation. This defect was not found in any of the other 5 lamp installations.

Recommendations/Preventive Measures:

Lamps and lamp housing will be checked prior to each use to ensure no foreign objects are near the IR lamps.

Corrective Actions Target Date (yyyy/mm/dd):

2018/05/18

Corrective Actions Complete Date (yyyy/mm/dd):

2018/05/18

Other Comments:

Lamp check procedure added to instrument SOP.

EHS Review

Last Name: Haggard

First Name: Angelina M

Phone Number: +1 206 616-3442

Email: ahaggard@uw.edu

Occupation/Position:

Department:

Comments: 5/18/18 forwarded to Scott Nelson, Mark Murray



University of Washington Accident / Incident Report

Report Number: 2018-05-080

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: DeForest	First Name: Cole
Phone: +1 206 543-5961	Email: profcole@uw.edu
Occupation/Position: ASSISTANT PROFESSOR	Department: ENG: Chemical Engineering
Date Reported (yyyy/mm/dd): 2018/05/23	Time of Reporting: 04:38 PM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone:	Email:
Occupation/Position: Undergraduate Student	Department:
Person was in Paid Position: No	

Incident Details

Date of Incident (yyyy/mm/dd): 2018/05/23	Time of Incident: 4:15 PM	When Shift Begins: N/A
Campus: Seattle	Incident Location/Parking Lot: BENSON HALL	
Room: 121	Other:	

Incident Details:

A small amount of phenol solution (90% phenol, 10% water) escaped sample vial during inversion through small holes poked previously in seal to allow for venting. Solution landed on student's nitrile glove. Some time later, the student noticed irritation under her glove. The student de-gloved, flushed with water for 5 minutes, and was sent to Hall Health as an additional precaution.

Attachment: **No**

Supervisor

Last Name: DeForest	First Name: Cole
Phone: +1 206 543-5961	Email: profcole@uw.edu
Occupation/Position: ASSISTANT PROFESSOR	Department: ENG: Chemical Engineering

Classification

Level 1:
Injury requiring medical treatment (go to level 3 if in-patient hospitalization or amputation occurred),

Type of Incident

Injury Description: Burn (Thermal, Chemical, Electrical),
Body Parts Affected: Hands, Wrists,
Cause of Injury or Damage: Chemicals,

Possible Causes

Equipment: Improper Equipment,
Environment:
Policies / Procedures:
Human Factors:

Suggested corrective action by the affected party

ON FILE: Affected/Injured Employee's date of birth, gender, date of hire, and hours of employment.

Protocol will be updated, indicating that punctured lid should be replaced with one that is unpunctured prior to vial inversion.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

Small procedural error.

Recommendations/Preventive Measures:

Protocol will be updated, indicating that punctured lid should be replaced with one that is unpunctured prior to vial inversion.

Corrective Actions Target Date (yyyy/mm/dd):

2018/05/29

Corrective Actions Complete Date (yyyy/mm/dd):

2018/05/29

Other Comments:

Protocol is updated, indicating that punctured lid should be replaced with one that is unpunctured prior to vial inversion.

EHS Review

Last Name: **Harvey**

First Name: **Tracy D**

Phone Number: **+1 206 616-3778**

Email: **tdy@uw.edu**

Occupation/Position:

Department:

Comments: **Nitrile gloves are not recommended for phenol; the glove guide in the LSM recommends Neoprene, Natural Rubber or SilverShield.**



University of Washington Accident / Incident Report

Report Number: 2018-05-097

Contact EH&S at 206-543-7388

Person Reporting Incident

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: [REDACTED]	Email: [REDACTED]
Occupation/Position: UNDERGRADUATE RESEARCH ASSISTANT	Department: ENG: Chemical Engineering- Hillhouse Lab JM Student
Date Reported (yyyy/mm/dd): 2018/05/29	Time of Reporting: 02:57 PM

Person Involved or Affected

Last Name: [REDACTED]	First Name: [REDACTED]
Phone: [REDACTED]	Email: [REDACTED]
Occupation/Position: UNDERGRADUATE RESEARCH ASSISTANT	Department: ENG: Chemical Engineering- Hillhouse Lab JM Student

Incident Details

Date of Incident (yyyy/mm/dd): 2018/05/23	Time of Incident: Can Not Be Determined	When Shift Begins: N/A
Campus: Not assigned to Campus	Incident Location/Parking Lot: MOLECULAR ENG BLDG	
Room: 120	Other:	

Incident Details:

During selenization, while trying to push in the pipe into the socket, I accidentally touched the glass pipe, which was heated to around 500 degrees Celcius, and burned her fingers.

Attachment: No

Supervisor

Last Name: Hillhouse	First Name: Hugh
Phone: +1 206 685-5257	Email: h2@uw.edu
Occupation/Position: REHNBERG CHAIR PROFESSOR	Department: ENG: Chemical Engineering

Classification

Level 1:
Injury requiring first aid,

Type of Incident

Injury Description: Burn (Thermal, Chemical, Electrical),

Body Parts Affected: Hands, Wrists,

Cause of Injury or Damage: Temperature Extreme (Hot or Cold),

Possible Causes

Equipment: Using Equipment Improperly,

Environment: Hot Objects,

Policies / Procedures: Inadequate Planning, Preparation,

Human Factors: Inattention, Rushing,

Suggested corrective action by the affected party

Taking time to be aware of the potential safety hazards during experiments.

ON FILE: Affected/Injured Employee's date of birth, gender, date of hire, and hours of employment.

Supervisor's Comments

Root Causes:

(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)

Recommendations/Preventive Measures:

Corrective Actions Target Date (yyyy/mm/dd):

Corrective Actions Complete Date (yyyy/mm/dd):

Other Comments:

EHS Review

Last Name: **Haggard**

First Name: **Angelina M**

Phone Number: **+1 206 616-3442**

Email: **ahaggard@uw.edu**

Occupation/Position:

Department:

Comments: **5/29/18 forwarded to Tracy Harvey, Mark Murray**

U-WIDE HEALTH AND SAFETY COMMITTEE

May 9, 2018 Meeting Minutes | 1-2:30 PM; Foege N130A

	Elected Members (Group)		Appointed Members (Group)		EH&S Staff
x	Leslie Anderson (1) Chair	x	Paul Zuchowski (3)		Jude Van Buren
x	Fieta Robinson (1)		Beth Hammermeister (4)	x	Denise Bender
x	Sterling Luke (2)	x	Liz Kindred (5)		Emma Corell
	Michelle Mazzei (2)	x	Sonia Honeydew (9)	x	Angelina Haggard
x	Tal Lev (3)		David Zuckerman (10)	x	Robyn Kunsman
x	Carol Harvey (4)	x	Nicole Sanderson (7)		
	Ann Auman (5)				
x	Natasia Stelmaszek (6)				
x	Beth Ramage (6)				Guests
	Kelly Carter-Lynn (7)			x	Zara Llewellyn
	David Hirschberg (8)			x	Doug Gallucci
x	Hannah Wilson (8)				
	Kameron Harmon (9)				
x	David Warren (10)				
x	Rick Gleason (Faculty Senate)				
	Labor Union Representation		Ex-Officio Members		Ex-Officio Members
	Paula Lukaszek, WFSE Local 1488	x	Tracey Mosier, Facilities Services	x	Felicia Foster, Attorney General's Office
	Taylor Stepien, Graduate & Professional Student Senate (GPSS), UAW 4121	x	Chris Pennington, Facilities Services	x	Margaret Graves, Attorney General's Office
	Vacant, SEIU Local 1199		Steve Charvat, Emergency Management		Chief John Vinson, UWPD
		x	Stacie Louviere, Emergency Management		Jay Sedivy, Transportation Services
			Eli King, Emergency Management		Vacant, Risk Management
			Megan Levy, Emergency Management		Vacant, Capital Planning & Development
				x	Lt. Chris Jaross, UWPD
*x= Present at meeting					

Agenda

1. **Call to Order and Introductions**
2. **Approval of April Meeting Minutes**
3. **Worker Memorial Day Update**
4. **UW Building Security Task Force Update**
5. **Organizational Group Reports and Special Olympics Update**
6. **Union Reports**
7. **Ex-Officio Reports**
8. **Environmental Health & Safety (EH&S) Updates**
9. **Open Discussion**
10. **Adjourn**

Recorded by Robyn Kunsman.

1. **Call to Order:** The meeting was called to order at 1:06 PM by Leslie Anderson.
2. **Approval of April Meeting Minutes:** The April meeting minutes were approved.
3. **Worker Memorial Day Update:** This past year there were 65 worker deaths in the state. 11 workers who died in King County were commemorated this year at UW. Rick Gleason shared that OSHA was enacted on the first Worker Memorial Day, and that Washington is the fourth safest state in regards to work related fatalities. Tracey Mosier thought that the ceremony was respectful. She called to attention the fact that speakers cannot pass around petitions, but one did. Paul Zuchowski said that people can sign petitions outside of buildings only. Leslie Anderson asked what our group can do to better support that event in the future. Tracey Mosier and Chris Pennington said that Facilities Services can promote attendance, and suggested that they hold the ceremony at the beginning so that trades workers wishing to attend over their half hour break can do so.
4. **UW Building Security Task Force Update:** Leslie Anderson shared that subcommittees are beginning to meet. There has been no full task force meeting since the initial meeting.
5. **Organizational Group Reports and Special Olympics Update**
 - a. **Group 1:** Fieta Robinson reported that Group 1 met earlier today. The group reviewed the Online Accident Reporting System (OARS) reports. Leslie Anderson reported out on the Worker Memorial Day.
 - b. **Group 2:** Sterling Luke said that rocks on 15th Ave at the Guthrie Annex construction site are a concern (Denise Bender said that Mark Sweeters can be contacted with construction site concerns – sweeters@uw.edu, 206-391-

6207). Muriatic acid was found in Courtyard 3. Sterling's trailer was a concern because of placards not being displayed. Doug Gallucci said that government employees in government vehicles are not subject to placard regulations.

Chris Pennington stated that Group 2 met on April 12. She spoke about the Building Security Task Force. The group reviewed OARS reports. SafeCampus became involved in one instance of a student being stalked, and a restraining order is in effect. The indoor air quality issue at 4545 was resolved. Supervisor field inspections are taking place, and Capital Planning & Development received HazCom training.

- c. Group 3:** Paul Zuchowski reported that Group 3 reviewed February and March OARS reports. A smoke detector was knocked off by refrigeration removal, and so an unplanned evacuation was practiced. A raccoon was found in the HUB this past month. Demonstrating Young Republicans were painted by someone outside of HUB. The person was arrested.
- d. Group 4:** Carol Harvey reported that the Group 4 subcommittee reviewed OARS reports. They viewed the new EH&S website and training. The committee has received no clear answer on how Violence Prevention training documentation is managed.
- e. Group 5:** Liz Kindred reported that Group 5 reviewed Patient Safety Net and Safety Intelligence reports. Staff have been affected by repetitive motion from orthopedic cast saws, so new saws have been obtained and staff have received training. A meeting was held on patient handling equipment and usage. A phone fax was reported to L&I about tripping hazards. The September 12 U-Wide meeting is being hosted at Harborview.
- f. Group 6:** Beth Ramage reported that Group 6 met and reviewed OARS reports, all of which were approved as completed. Two committee members are leaving. Their charter will be discussed at the next meeting. Natasia Stelmaszek requests that everyone exercise discretion about preliminary information shared at U-Wide meetings.
- g. Group 7:** Nicole Sanderson reported that Group 7 reviewed OARS reports. A survey was done on campus safety, and many people are asking for a health center. Purchase for a small boat for the wetlands is under review. Their annual 5k run is on May 19. EOC training is in preparation, and the committee is holding midterm elections for at least one more elected member.

- h. Group 8:** Hannah Wilson reported that Group 8 had Evacuation Warden training at their last meeting. A power outage occurred on campus recently when a car hit a pole.
 - i. Group 9:** Sonia Honeydew reported that Group 9 reviewed OARS reports. A HR training video on sexual discrimination was discussed. A new hate speech poster was found. Fire Safety Evacuation Plans should say area of “rescue” and not area of “refuge.”
 - j. Group 10:** David Zuckerman reported that Group 10 reviewed OARS reports. An indecent exposure incident occurred at the Japanese Garden involving a staff member. The group received training on de-escalation techniques. The UW Building Security Task Force was discussed. Remote field sites are having their outdoor safety protocols standardized, with boating as a large focus. Many sites have their own policies if federal sites or owned by others. Abandoned homeless encampments were found and are being cleared by Facilities Services and UWPD.
- 6. Union Reports:** None
- 7. Ex-Officio Reports:** Felicia Foster and Margaret Graves from the Attorney General's Office at UW Tower were introduced.

Lt Jaross stated that UWPD is preparing for commencement and the Summer Olympics. Patriot Prayer has filed a lawsuit against UWPD, thus they cannot send an after action report to the U-Wide until it is resolved. Questions can be asked directly to UWPD.

Tracy Mosier relayed that Jay Sedivy asked for feedback before the June U-Wide meeting regarding vehicle safety. Facilities Services will host an open house for PPE on May 24 at the Training Center. Facilities Services incident data for Q1 was a reduction of 30% from last year.

Rick Gleason shared that the leading cause of death (WHERE??) of is motor vehicles.

Stacie Louviere said that the annual EOC exercise is being held on May 22 and will have a Special Olympics focus with multiple players. Eli King will provide an update at the June meeting. Earthquake Awareness and Personal Preparedness Seminars are being held at the Facilities Services Training Center next week. Email Stacie or disaster@uw for list of vendors who give discounts on kit sales.

- 8. Environmental Health & Safety Updates:** Denise shared that a response is pending for the UWMC phone fax. UW received no penalties or violations in regards to the D-Wing L&I improper disposal of lead and asbestos drywall issue.

The CSHEMA conference in June is being hosted at UW for the region this year with several EH&S presenters. Anyone interested can use EH&S membership to register.

Angie Haggard shared that June is National Safety Month by the National Safety Council. Resources are available on their website and can be used for bulletin boards, etc. Anyone can register at the free level without being a member of NSC to receive these resources.

UW Bothell is scheduled to host the U-Wide in October.

- 9. Open Discussion:** Stacie Louviere said that Emergency Management worked with Capital Planning & Development to open a unit response center that will be tested at the EOC meeting.

- 10. Adjourn:** Leslie Anderson adjourned the meeting at 2:08 PM.

University-Wide (U-Wide) Health and Safety Committee Meeting Agenda
June 13, 2018
1:00 p.m. – 2:30 p.m.

William H. Foege Bldg. N-130A
<http://www.washington.edu/maps/>

Regular Attendees:

- Current U-Wide Health and Safety Committee Members
<https://www.ehs.washington.edu/workplace/health-and-safety-committees>
- Environmental Health & Safety (EH&S) Staff:
 Jude Van Buren, Denise Bender, Emma Corell, Angie Haggard, Robyn Kunsman

Agenda Items	Persons Responsible	Process	Time
Call to Order and Introductions	Leslie Anderson, Co-Chair	Robert's Rules of Order	5 min
Department of Environmental & Occupational Health Sciences (DEOHS) Ex Officio	Leslie Anderson, Co-Chair	Robert's Rules of Order	5 min
Approve May Meeting Minutes	Committee Members	Robert's Rules of Order	5 min
Accident Prevention Plan: Health and Safety Committee Responsibilities	Angie Haggard and Emma Corell, EH&S	Discussion	25 min
UW Building Security Task Force Update	Attendees	Discussion	5 min
Organizational Group Reports*	Committee Members	Discussion	20 min
Ex Officio Reports	Eli King, UW Emergency Mgmt - Exercise report, Special Olympics Report Other Ex Officios, as needed	Discussion	15 min
EH&S Reports	Labor & Industries Update		5 min
Open Discussion	Committee Members	Discussion	5 min
Adjourn		Robert's Rules of Order	

*Organizational Group Reports include topics covered at their most recent meeting

Please send ideas for agenda items to the U-Wide Co-Chairs at least 2 weeks prior to our meetings.